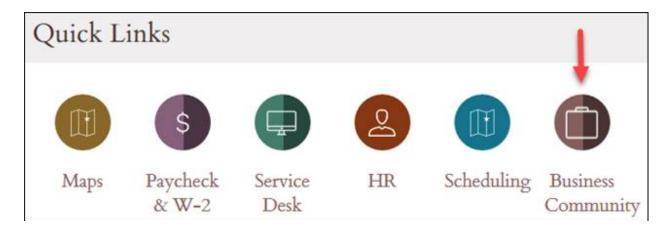
Introducing the Community of Business & Finance SharePoint Site

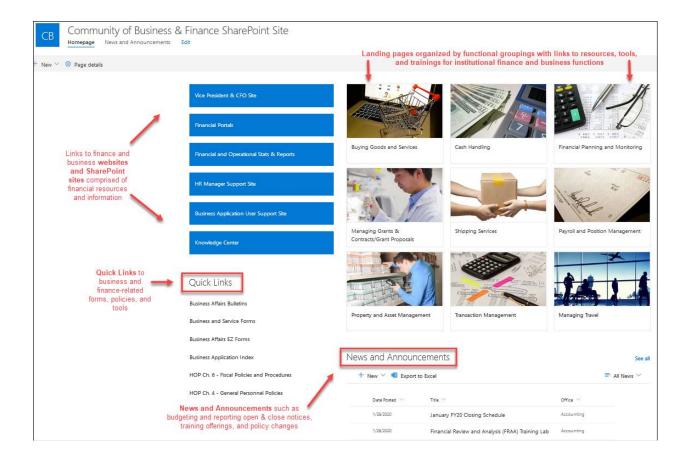
Business Affairs is excited to introduce the **Community of Business & Finance SharePoint site** representing a financial community of practice with the purpose of enhancing capability, facilitating collaboration, and providing greater consistency for financial data across UT Health San Antonio.

The site can be accessed from the Quick Links section of the My UT Health page by clicking the "Business Community" icon shown below, or directly at: https://uthealthsa.sharepoint.com/teams/BA.



## Resources contained within this site include the following:

- Landing pages organized by functional groupings with links to resources, tools, and trainings for institutional finance and business functions
- News and Announcements such as budgeting and reporting open & close notices, training offerings, and policy changes
- Links to other finance and business websites and SharePoint sites comprised of financial resources and information (access for certain sites linked here may be limited depending on the nature of the information being shared)
- Quick Links to business and finance-related forms, policies, and tools



Refer to <u>Setting SharePoint Alerts</u> for steps to set up alerts when content such as News and Announcements is updated on the site. These steps apply to all SharePoint sites on the Office 360 platform.

We hope you find immediate benefit from the Community of Business & Finance site, however, please consider this an evolving resource that will be continuously enhanced according to feedback from our user community.

If you would like to provide feedback regarding how the site could be improved, please follow this link to answer a short survey: <a href="https://uthscsa.co1.qualtrics.com/jfe/form/SV\_cNFH9luByEsoWRn">https://uthscsa.co1.qualtrics.com/jfe/form/SV\_cNFH9luByEsoWRn</a>.